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Tony Kershaw
Director of Law and Assurance

If calling, please ask for

Jack Caine on 033 022 28941
Email: jack.caine@westsussex.gov.uk



County Hall
Chichester
West Sussex
PO19 1RQ
www.westsussex.gov.uk

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Working with Town and Parish Councils

11 June 2019

A meeting of the Joint Western Arun Area Committee will be held at 7.00 pm on Wednesday, 19 June 2019 at The Regis School (Main Hall), Westloats Lane, Bognor Regis, PO21 5LH

Tony Kershaw
Director of Law and Assurance

Your local Councillors

West Sussex County Councillors:



Francis Oppler
Bognor Regis East



Ashvin Patel
Bognor Regis West & Aldwick



David Edwards
Bersted



Jacky Pendleton
Middleton



Dawn Hall
Nyetimber



Hilary Flynn
Felpham



Derek Whittington
Fontwell

Arun District Councillors:



John Charles
Barnham



Hugh Coster
Aldwick West



Paul English
Felpham



Jane Hamilton
Pagham



Shirley Haywood
Middleton



Martin Lury
Bersted



Matt Stanley
Bognor Regis



Amanda Worne
Yapton

Vacancy
Arundel & Walberton

Town and Parish Councillors:

[Aldwick](#)

Mrs Lilian Richardson

[Aldingbourne](#)

Mr Martin Beaton

[Barnham & Eastergate](#)

Mr Chris Allington

[Bersted](#)

Mr Brian Knight

[Bognor Regis](#)

Mr Steve Goodheart

[Clymping](#)

Mr Colin Humphris

[Felpham](#)

Vacancy

[Ford](#)

Mr Trevor Ford

[Madehurst](#)

Mr R H Green

[Middleton](#)

Mr David Darling

[Pagham](#)

Vacancy

[Slindon](#)

Mrs Barbara Brimblecombe

[Walberton](#)

Mrs Suzanne Clark

Invite you to come along to the Joint Western Arun Area Committee

Area Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

Agenda

1. **Welcome**
2. **Appointments**
 - (a) **Appointment of Chairman of the Joint Western Arun Area Committee Chairman of the County Local Committee (CLC).**

The Chairman for 2018/19 will be a County Councillor. Nominations will be invited from County Councillors. (All Members to vote).

- (b) **Appointment of Vice Chairman of JWAAC**

Nominations will be invited from District Councillors (all members to vote)

- (c) **Confirmation of a Lead Member from Arun District Council.**

This appointment is made by the Leader of Arun District Council and will be confirmed.

- (d) **Appointment of Chairman of the Highways and Transport Sub Group.**

Nominations will be invited from County Councillors.

- (e) **Appointment of representatives to the Community Initiative Funding Sub Group (WSCC Fund)**

Members of the Community Initiative Funding Sub Group is to be agreed by JWAAC. Current Membership is:
Hilary Flynn (WSCC)
Derek Whittington (WSCC)

Paul English (ADC)
John Charles (ADC)
Lillian Riachardson (Parish Council)
Michael Pickthall (Parish Council)

(f) **Appointment of representatives to the Conservation Area Advisory Committee**

The Terms of Reference for the above advisory committee require annual nominations for one representative and one substitute from a Town or Parish Council. The current appointed representative for JWAAC is Cllr Mrs Richardson from Aldwick Parish Council. There is no substitute representative.

3. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.

4. **Minutes** (Pages 7 - 10)

To confirm the minutes of the meeting of the Joint Western Arun Area Committee held on 6 February 2019 (cream paper).

5. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances.

6. **Community Policing Update** (Pages 11 - 12)

A local Sussex Police representative will be in attendance to update Members on Community Policing issues and answer questions.

Latest crime statistics are to follow Details of reported crime can be found at: <https://www.police.uk/>.

A question has been submitted from Felpham Parish Council and has been forwarded to Police representatives to respond to at the meeting (attached).

7. **Terms of Reference** (Pages 13 - 20)

The Committee are asked to note the following terms of reference:

1. Joint Western Arun Area Committee
2. JWAAC Highways and Transport Subgroup.

8. **Community Engagement Session**

As part of the West Sussex County Council CLC review the Chairman will invite Members of the public and Members of the Committee to suggest different ways of working and items of business for future meetings.

9. **Presentation on IPEH**

Following a request from a request from the Committee, West Sussex County Council Officers have been invited to provide a presentation on the Integrated Prevention and Earliest Help (IPEH) services.

10. **'Talk With Us' - Public Question Time (15 Minutes)** (Pages 21 - 24)

Members of the Public have the opportunity to ask questions of their elected representatives.

The Committee would encourage members of the public to submit their questions at least 3 days in advance of the meeting to allow for more substantive answers to be given. Please contact Jack Caine on 0330 222 8941 or via email at Jack.Caine@Westsussex.gov.uk

11. **Highways and Transport Subgroup** (Pages 25 - 28)

The Committee are asked to note the Notes from the last meeting of the Highways and Transport subgroup and consider any recommendations.

Notes to follow.

There is one recommendation for consideration with a report attached. Recommendation as follows:

The Sub-Group considered the report and recommendation from the Executive Director for Place and Director of Highways, Transport and Planning. The group supported the recommendation included and requested it be put forward to the Joint Western Arun Area Committee for consideration. It was therefore RECOMMENDED that the county council Members of Joint Western Arun Area Committee, having considered the

responses to the formal consultation and petition, authorise the Director of Highways, Transport and Planning to install the scheme.

12. **Community Initiative Funding** (Pages 29 - 52)

Report by the Director of Law and Assurance.

Members are asked to consider the Community Initiative Fund Applications and pledge funds accordingly.

13. **Community Initiative Fund - Microfund** (Pages 53 - 58)

The Committee is asked to note the attached report.

14. **Arun Growth Programme Update** (Pages 59 - 60)

15. **Authority School Governors** (Pages 61 - 62)

The Committee is asked to note the vacancy list as attached.

16. **Items raised by Parish and Town Councils**

Parish and Town representatives are invited to raised issues for discussion and agenda items for future meetings.

17. **Date of Next Meeting**

The next meeting of the Committee will take place on 27 November 2019 at a venue to be confirmed. Members wishing to place an item on the agenda please notify Jack Caine on 033 02 228941 via email: jack.caine@Westsussex.gov.uk.

To: All members of the Joint Western Arun Area Committee

Filming and use of social media

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

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Joint Western Arun Area Committee

6 February 2019 – At a meeting of the Committee at 7.00 pm held at The Regis School, Westloats Lane, Bognor Regis, PO21 5LH.

Present:

Mr Edwards (Chairman) (Bersted;), Ms Flynn (Felpham;), Mrs Hall (Nyetimber;), Mr Patel (Bognor Regis West & Aldwick;), Mr Whittington (Fontwell;), Mr Brown, Mr Charles, Mr Dingemans, Mr English, Mr Stanley, Mr Wotherspoon, Mrs Richardson, Mr Knight, Mr Spencer, Mr Cunard, Mr Humphris, Mr Allington, Mrs Wild, Mr Ford, Mr Green, Mr Radmall and Mrs Pendleton (Middleton;)

Apologies were received from Mr Oppler (Bognor Regis East;), Mr Bence, Mrs Bence and Mr Pickthall

32. Welcome

32.1 The Chairman introduced the Committee and welcomed Members of the public to the meeting.

33. Declarations of Interest

33.1 There were no declarations of interest relating to matters on the agenda.

34. Minutes

34.1 RESOLVED that the Minutes of the last meeting of the Committee held on the 31 October 2018 be approved as a correct record and signed by the Chairman.

35. Urgent Matters

35.1 There were none.

36. Urgent Action Update

36.1 The Committee received an update on a decision taken via the Urgent Action procedure as set out in the West Sussex County Council constitution.

36.2 The committee noted the decision to pledge up to £500 toward CIF Application 281/JWAAC had been taken by the Director of Law and Assurance in consultation with the CLC Chairman and relevant Select Committee Chairman.

37. 'Talk With Us' - Public Question Time (15 Minutes)

37.1 The Chairman invited members of the public to ask questions on matters that did not appear on the Agenda. In response to questions the

following was advised:

37.2 There were no plans to introduce a 20mph speed limit across the County on local, rural areas. Any changes to speed limits would involve a public consultation prior to a decision being taken.

37.3 Beach access on Bognor Sea front could be considered as a priority as there were significant benefits to tourism, community and disability access. Changes to the access could be considered in future. It was also advised that Bognor Town Council had a working group looking into this.

37.4 There had been two projects submitted to Highways England for works to improve the A27, however these were both considered inviable. West Sussex County Council were awaiting more detailed responses to these plans.

38. Presentation: your Energy Sussex

38.1 The Chairman welcome Nicola Stringer, Carbon Management Officer of West Sussex County Council to the meeting to provide a presentation on 'Your Energy Sussex'

38.2 It was advised that the County Council had launched Your Energy Sussex in February 2018 to offer an alternative energy supplier to residents for gas and renewable electricity. It was estimated that an average household could save £300 per year if it switched to a fixed tariff.

38.3 Your Energy Sussex was not for profit, with surplus funds going towards fuel poverty funds. Locally generated energy was used and it was hoped to increase this over time.

38.4 In response to questions from the Committee it was advised that Officers were confident in steady growth, using low or no cost marketing to keep costs down. It was also advised that the scheme would invest in battery storage and renewable energy source

39. Community Policing Update

39.1 The Committee received a presentation from Sergeant David Lyons on crime statistics in the local area. The following points were advised:

39.2 County Lines was a key focus for Sussex police with extra resources being allocated to combating the issue, via project Fortress. This work included a number of different measures such as Automatic Number Plate recognition.

39.3 There had been a reintroduction of hi-vis foot patrols in the town centres. 50 hours of officer time had led to visits in 90 different shops, 30 interventions and a significant drop in Anti-social behaviour in town centres.

39.4 In response to questions asked by the committee the following was advised:

39.5 Domestic abuse figures were concerning, however there was an initiative in place to better serve victims of abuse and promote reporting.

39.6 The Police and Crime Commissioners Officer were responsible with the allocation of resources in particular areas, however officers were anticipating an increase in allocation of funds in the new financial year, which would result in an overall reduction in crime figures.

40. Highways Update

40.1 The Committee received a written update from the area highways manager on Infrastructure across the Western Arun Area.

40.2 The Chairman thanked the Area Highways manager for the update.

41. Community Initiative Funding (WA06(18/19))

41.1 The Committee considered a written report from the Director of Law and Assurance and a recommendation to grant funding to a number of CIF applications.

41.2 Each application was considered on its merit and it was

RESOLVED that the following pledges be approved for applications to CIF submitted via Spacehive:

- 284/JWAAC – 4Sight Vision Support, Space 4 Sight – up to £2213.00 – Towards purchasing equipment for people living with sight loss.
- 286/JWAAC – Bognor Bike Community CIC, Bognor Bike Recycling, up to £3763 – Towards purchasing additional bike parts to launch the project.
- 323/JWAAC – Eastergate Village Hall, Community Kitchen, Eastergate Hall – up to £4684 – Towards funding a kitchen refurbishment and installing a double over, gas hob and new counter.

42. Authority School Governors (WA07(18/19))

42.1 The Committee considered a written report from the Director of Education and Skills and a recommendation to approve the nominations listed in the report.

42.2 The Committee considered each application and RESOLVED that the following nominations under the 2012 Regulations be approved:

- Mrs Rebecca Peters to Aldingbourne Primary School for a further four year term.

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- Ms Rachel Ayuba to Bersted Green Primary School for a four year term.
- Mrs Christine Porter to Walberton and Binstead C of E Primary School for a four year term.

43. **Date of Next Meeting**

43.1 The chairman advised the next meeting of the Joint Area Committee would take place at 7pm on the 19 June 2019 at the Regis School.

Chairman

The meeting closed at 8.50 pm

Can we please contact the Police raising concern over the apparent rise in Felpham of street vandalism and in particular that of cars being broken in to or wrecked. A recent and extremely dangerous act of the vandals parking a vehicle on a neighbouring drive whilst setting a vehicle alight with the intention of blocking a persons escape route highlights the severity and concern being expressed widely on social media. Perhaps our PCSO may be able to enlighten us.

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Terms of Reference

The following shall be exercised in accordance with the policies of the County Council.

1. Executive Functions

A. Highways and Transport

1. To advertise for, consider and determine traffic regulation orders, speed limit orders, cycle track orders, experimental orders, parking places orders and revocation orders save where proposals for such orders are of a minor nature, require urgent determination, are of a temporary nature or (following advertisement) have received five or fewer objections or representations from those affected provided, in all cases, that the relevant local member(s) has been notified of the matter and accepts the reasons for not referring the matter to the Committee, and subject, where there are five or fewer objections, to the right of a member of the relevant County Local Committee to have the proposal referred to that Committee rather than being dealt with under delegated powers.
2. To consider and determine traffic management matters, including parking schemes, pedestrian crossings, stoppings up under the Highways Act 1980, road safety and traffic calming measures, save where they are of a minor nature, require urgent determination or are of a temporary nature and save where proposals have received five or fewer objections or representations from those affected provided, in all cases, that the relevant local member(s) has been notified of the matter and accepts the reasons for not referring the matter to the Committee, and subject, where there are five or fewer objections, to the right of a member of the relevant County Local Committee to have the proposal referred to that Committee rather than being dealt with under delegated powers.
3. To consent or otherwise to the making of orders for off-street parking places by a district or borough council.

B. Awards of Grants

1. To allocate Community Initiative Funding in accordance with the framework for the allocation of such funding as described in the annex to this appendix. Such funding to be allocated to Committees at a sum per member of the Committee, as agreed in the Council's annual budget. For members in split divisions the allocation of that sum will be for the individual member to propose to the relevant Committees.

C. Appointments to Outside Bodies

To make appointments for the County Council to those outside bodies contained in a list which shall be held and updated by the Director of Law and Assurance provided that the Committee also

monitors the effectiveness of such appointments and the work of those bodies to which appointments are made.

D. Nominations and Appointments to School and Academy Governing Bodies

1. To make nominations for the County Council to Governing Bodies of maintained schools in the area with the exception of those schools in respect of which the Cabinet Member for Education and Skills intends to make such appointments in the exercise of a statutory power of intervention in respect of the school's performance.
2. To make appointments for the County Council to Temporary Governing Bodies of maintained schools in the area, including temporary parent governors, temporary LEA governors, temporary community governors and temporary partnership governors.
3. To make appointments or nominations for the County Council to Governing Bodies of Academies in accordance with either the funding agreement with the relevant government department or instrument of governance, as appropriate.

[Note: Where relevant appointments to independent schools and other institutions delivering education and to Pupil Referral Units are made by the Cabinet Member for Education and Skills.]

2. Referred Powers

In order to oversee the discharge of the County Council's responsibilities in respect of their impact and effectiveness in the area of the Committee, the Committees may consider, comment upon, monitor and generally advise the relevant decision maker or committee of the County Council in respect of those functions listed below, and may do so on their own initiative or at the invitation of the relevant decision-maker or committee.

A. Wellbeing of local area

To oversee the wellbeing of the local area, seek from Cabinet Members, Executive Directors, directors and heads of service such information on the delivery of local services, the development of projects and the implementation of programmes in the area as will enable the Committee to monitor the effectiveness of such matters and to report and make recommendations to the appropriate Cabinet Member or, where necessary, Select Committee.

B. Infrastructure

To consider and advise the Cabinet Member on the County Council's infrastructure planning and the local priorities for such infrastructure, including highway schemes.

C. Schools

To stimulate interest and local engagement in the governance of maintained schools in the area.

D. Libraries

To explore opportunities to develop the County Council's library service including increased community use of buildings and to make recommendations to the relevant Cabinet Member about opening hours.

E. Information and involvement with the County Council

1. To advise on the need for public information about the County Council and the services which it provides locally.
2. To take and pursue initiatives aimed at encouraging and supporting local communities to engage more effectively with the County Council.

3. Councillor Call for Action

1. To consider any matter notified by a member of the Committee on the basis that it is a matter of genuine concern to the local community or to a particular part of the local community and in so far as it relates to the exercise of any power or duty of the County Council or covers any matter on which the County Council may have a legitimate interest.
2. Either at the invitation of any member of the Committee, or on its own initiative, to refer any such matter to the relevant Select Committee for consideration or, if the matter is of urgency, directly to the relevant Cabinet Member through the relevant Executive Director, copied to the Select Committee.

4. Petitions

1. To consider petitions under Standing Order 10(1).

Joint Area (County Local) Committees

The purpose of joint area committees is to provide a single vehicle for all tiers of local government to consider a range of issues concerning the area, and where relevant to make decisions on the implementation of matters arising from policies promoted by West Sussex County Council, the borough or district council and any town or parish councils.

In order to establish a joint area committee, the County Local Committee will discuss and agree with the other tiers of local government how they each intend to use the Committee as a way of informing and involving the public and each other in issues and decisions of local importance. In addition, the County Local Committee will discuss and agree with the other tiers of local government how they each intend to support and contribute to the operation and maintenance of the Joint Area Committee arrangements.

Membership and Voting

- All tiers of local government within the Area will be invited to be represented at the meeting and at joint agenda preparation meetings
- County and district councillors alone have voting rights on issues delegated by their respective authorities but all representatives will participate in discussion on all matters
- A casting vote (normally exercised by the Chairman of a committee in the event of an equality of votes on any particular matter) will apply to the Authority with responsibility for the matter under discussion and therefore may be exercised by the Chairman, Vice-Chairman or nominated lead member for the appropriate authority, where and as appropriate.

Constitution (of County Council members)

Members of the County Council whose electoral divisions fall within the area of the Committee.

Representation from members of the borough/district council and town/parish councils (where applicable) is to be agreed with those councils.

Terms of Reference for Joint Eastern Arun Area Committee's Highways and Transport Sub-Group

Establishment of the Highways & Transport Sub-Group

A Sub-Group was originally established in 2000 to look at ways of improving conditions and road safety on the A259 between Littlehampton and Goring. At the meeting of the Joint Eastern Arun Area Committee (JEAAC) in January 2009 it was agreed that the sub-group should be adopted as the JEAAC's mechanism for investigating highways and transport issues throughout the Eastern Arun area. In 2016, WSCC withdrew their secretariat support and this was taken on by the Parish and Town Councils on a rolling basis.

Membership

Membership of the H&T Sub-Group is to be agreed by JEAAC

The Sub Group will consist of:

- All Eastern Arun County Councillors
- One Representative from each of the local Town and Parish Councils
- Two Arun DC members if not already represented through a current County Councillor.

The composition of the H&T Sub-Group will not be based on political proportionality.

The County Council's Area Highways Officer for Eastern Arun will attend the Sub-Group on request.

Other interested parties or local organisations can be invited/ co-opted onto the sub group meetings at the discretion of the Chairman.

Role and Function of the H&T Sub-Group

The role of the H&T Sub-Group is advisory and non-executive. It shall consider highway & transport matters relevant to the JEAAC area and, where appropriate, make recommendations for consideration by the JEAAC.

JEAAC County Councillors will be the executive decision-making body for all highways and transport matters. Where the JEAAC is asked to exercise its delegated powers the H & T Sub-Group will not normally be expected to consider such matters first unless JEAAC has requested this.

The role of the Sub- Group will be:

- a. to identify key highways and transport issues in the JEAAC area
- b. to consider and report on any highways or transport issues referred to it by JEAAC, or its Chairman on behalf of JEAAC;
- c. to request information from partners, local communities and other organisations as may be necessary to inform consideration of an issue;
- d. to request an officer from the County, District, Town and Parish Councils within Eastern Arun area to attend a meeting to assist consideration of a matter which has been referred to the Sub-Group by JEAAC;

- e. to receive progress reports from officers on highways and transport matters;

Meetings of the Sub-Group

The Sub-Group shall usually meet three/four times a year and those meetings will take place at least five weeks before any meeting of JEAAC to allow time for any reports to be prepared. Additional meetings may be called by the Chairman of the Sub-Group if he/she considers it necessary or appropriate after discussion with the Chairman of JEAAC.

Meetings shall usually be held within Eastern Arun, but may be held at such other locations as are agreed by the Chairman.

Meetings shall not be meetings in public and so will not be open to the public and press. No tape or video recorders, transmitters, microphones, cameras or any other video recording equipment shall be brought into or operated by any person at a meeting of the Sub-Group unless the Chairman of the meeting gives permission before the meeting. Mobile phones must be switched off while meetings of the Sub-Group are in progress.

Chairman

The Chairman of the Sub-Group will be a County Councillor appointed by the County Councillors on JEAAC.

If the Chairman is not present for a meeting then the remaining members of the Sub-Group shall elect a Chairman for that meeting.

Substitutes

A constituent authority may appoint a deputy to attend in the place of the named member on the Sub-Group provided that the relevant officer is notified prior to the commencement of the meeting.

Agenda items

Any member of the Sub-Group shall be entitled to give notice to the relevant officer that he/she wishes an item relevant to the functions of the Sub-Group to be included on the agenda for the next available meeting. On receipt of such a request (which shall be made not less than five clear working days before the date for despatch of the agenda) the relevant officer will ensure that it is included on the next available agenda.

Notice and Summons to Meetings

The relevant officer will give notice of meetings to all members of the Sub-Group. At least one month before a meeting the relevant officer will send a draft agenda to every member specifying the date, time and place of each meeting and the business to be transacted, and this will be accompanied by such information or reports as are available.

Reports from the Sub-Group

Once it has formed recommendations the Sub-Group will prepare notes of the meeting, including any recommendations, for consideration by the next meeting of JEAAC.

Conduct of Meetings

The conduct of Sub-Group meetings shall be regulated by the Chairman (or other person chairing the meeting) in accordance with the general principles and conventions which apply to the conduct of local authority committee meetings.

The Sub-Group may ask officers or representatives from other organisations to attend to present information or to assist discussions at Sub-Group meetings. Those assisting the Sub-group in this way should be treated with respect and courtesy.

Voting

The H&T Sub-Group is advisory and non-executive but is intended to provide recommendations to inform JEAAC. Recommendations of the Sub-Group shall be decided by a simple majority of those members voting: this will be by a show of hands. If there are equal votes for and against, the Chairman or other person chairing the meeting will have a second or casting vote. There will be no restriction on how the Chairman chooses to exercise a casting vote.

Public and Press

Meetings of the Sub-Group shall not be open to the public and press.

Notes of the Sub-Group will be included within the Agendas for the next JEAAC meeting and will become public documents at that time.

Code of Conduct

Members of the Sub-Group must comply with the Code of Conduct applicable to Councillors under the Local Government Act 2000.

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£1 million S106 developers contribution towards road mitigation measures from the Blakesmead development in Felpham.

Can I have an itemised breakdown of the costs associated with the S106 money referred to above?

Is there any money left over from this budget and is there any planned spending?

The “improvements” at Comet Corner have not had the desired effect of improving safety at that junction. This solution was to make the junction more visible to emerging traffic but unfortunately has fallen victim to the law of unintended consequences in that traffic now goes through at an alarming speed making it more difficult to exit Comet Corner. The deceleration lane installed allows vehicles accessing Middleton-on-Sea from the A259 to leave the highway earlier clearing the view for the through traffic heading west. This leaves traffic able to go through unhindered by vehicles turning off into Middleton-on-Sea. If there is any money left in the Road Mitigation budget would the County Council consider funding a TRO limiting the speed limit to 40mph at Comet Corner in line with the speed limit at the Oystercatcher junction?

The original idea for a traffic light solution at Comet Corner had to be aborted due to the high costs which exceeded the money in the budget. Costs were associated with this aborted solution (£125k) which were taken from the Road Mitigation budget. Will the County Council now put back this money into the budget given that it was agreed by Councillors after advice from an Officer of the Council?

Are the developers, who’s financial contribution was made towards Mitigation works, aware that the £125k referred to has not resulted in any improvements and only funded design works that have been shelved?

A259 at Rowan Way

A proposal for safety improvements to the entrance/exit of the Retail Park off Rowan Way were approved and put on to the IWP for the financial year 2018/19. Work has not commenced. Can I have an update on this project and when/if this work will commence?

Answers:

1. Breakdown of expenditure (actual, planned and remaining) of the £1m S106 money.

Middleton-on-Sea £500k:-

£125k Traffic Signal junction design

£375k Improvement scheme completed June 2017

Felpham £500k:-

£20.5k Sea Road pedestrian refuge island and Old Coastguards pedestrian build out

£18k B2259/Downview Road signals alterations

£96k Downview Road, Outerwyke Road and Wroxham Way traffic calming

£140k Summerley Lane mini roundabout

£107k 20 limit design and implementation (actual and estimated)

£20k Limmer Lane junction design

£16k Vicarage Lane junction design

£2k Vicarage Lane footway

£3k Flansham Park design

Therefore current expenditure (including delivery of 20 limit) is £422.5k. Investigations currently on-going for pedestrian improvements near to Vicarage Lane junction.

- 2.** Comet Corner safety. The funding available through S106 was not enough to carry out major changes here, so a 'shopping list' of minor actions was considered by locally elected representatives, the decisions made were implemented in about June 2017. The agreed works were implemented in May/June 2017. Despite Mr Jones' concerns about safety, these have not been borne out in measured the safety record. The personal injury accident rate (as recorded by Sussex Police) for this junction shows:-

5 years up to October 2014 – 6 PIA in 5 years

5 years up to March 2019 – 5 PIA in 5 years.

This shows a continuing improvement (and remains far better than the pre 2000 figures of about 5 each year).

- 3.** 40mph speed limit. Although an application for a 40mph speed limit could be made through the on-line TRO request process, it is unlikely to be successful as the WSCC speed limit policy requires criteria to be met for both measured speed and frontage development or road characteristic. This is to ensure that once implemented, there is a chance that the majority of drivers would understand the need for a lower limit and so adhere to it.
- 4.** S106 funding. There is no further funding available at the present time to top up the S106 contributions here, or to replace the money spent on the traffic signals design. There has been no communication with Developers over the use of the funds. The expenditure was made on the basis of decisions made at that time, which fell within the remit and requirements of the planning decision. Note that the A259 from Bognor to

Littlehampton, and its principal junctions, is currently under review alongside the Arun District local plan. Also that WSCC have made application to Transport for South East for Major Road Network funding for a major improvement scheme here.

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Joint Western Arun Area Committee	Ref No:
Date : 19 June 2019	Key Decision: No
20mph Felpham Area Wide 20mph Limit - objections arising from advertisement of the traffic regulation order (TRO)	Part I
Report by Executive Director for Place and Director of Highways, Transport and Planning	Electoral Division(s): Felpham

Summary

Promotion of an area wide 20mph limit is a priority for local councillors. The current proposal covers all local roads in Felpham parish, apart from main roads, private roads and those roads playing a more significant role in the road network. Proposals also include 2 pairs of speed cushions in Summerley Lane and a short section of double yellow line on the corner of Felpham Way adjacent to the new mini roundabout.

Comments received during the formal advertisement period resulted in 12 objections and 8 in support of the proposals. It is considered that there are benefits to introducing the area wide 20mph limit and that these outweigh the concerns expressed by the objections.

Recommendation

That the County Council Members of Joint Western Arun Area Committee, having considered the responses to the formal consultation, authorises the Director of Law and Assurance to make the order as advertised and the Director of Highways, Transport and Planning to install the scheme.

Proposal

1. Background and Context

- 1.1 Approximately £1m of developer contributions were secured from the Site 6 development to undertake off-site works of 'alteration, improvement and addition to existing roads in the vicinity of the site which the County Council consider necessary to accommodate and mitigate any adverse impact on the existing road network' as stated within the S106 Agreement. Following discussion with councillors this was allocated 50/50 between Felpham and Middleton-on-Sea Parish Council areas. This led to decisions to fund a package of Felpham Relief Road mitigation measures and, in Middleton-on-Sea, improvements at Comet Corner.

- 1.2 The JWAAC Highways & Transport (H&T) Sub Group on 30th January 2014 voted to recommend the Felpham package of proposals progress.
- 1.3 The JWAAC meeting in March 2016 agreed recommendations to delay delivery beyond the opening of the relief road and that further consultation be carried out prior to implementation
- 1.4 Localised consultation has already resulted in works being implemented at five locations (a pedestrian refuge island near the junction with Sea Road, footway alterations near the junction with Old Coastguards, alterations to the traffic signal junction of B2259 and Downview Road, traffic calming in Downview Road, Wroxham Way and Outerwyke Road and a mini roundabout at the Summerley lane junction).

2. Proposal

- 2.1 The proposal comprises the introduction of a village wide 20mph limit, 2 pairs of speed cushions to help moderate speeds where they are highest, and a short section of double yellow line (refer to plan in Appendix A).
- 2.2 Whilst the majority of roads in Felpham are included in the order, roads such as Felpham Way, Flansham Park, Flansham Lane, Upper Bognor Road and Middleton Road play a greater role in the highway network and will therefore generally remain 30mph.
- 2.3 Private Roads on private estates are not included in the order; however, private streets over which the public have access are included in the order. The Blakes Mead development has not been included at this time as the roads have not yet been adopted as public highway. It may be possible to address this area at a later time.
- 2.4 Also included in proposals are 2 pairs of speed cushions (similar to those recently implemented in Downview Road) as speeds on this section of road were measured to be in excess of 25mph.
- 2.5 A short section of double yellow line is included to help improve visibility at the recently constructed mini roundabout.

3. Resources

- 3.1 The Traffic Regulation Order is carried out internally and does not require funding. It is estimated that the cost of implementation will be £50,000 and is funded from S106 allocations. The Felpham package of measures features in the Highways and Transport Integrated Forward Works and Annual Delivery Programme approved by the Cabinet Member for Highways and Infrastructure decision ref HI03 (19/20) and this scheme is therefore in the programme for delivery in 2019/20.
- 3.2 The works will be undertaken by the County Council's highways term maintenance contractor.

Factors taken into account

4. Consultation

- 4.1 Formal advertisement of the 20mph speed limit commenced on the 7th February and lasted for the statutory 21 days. The additional features (speed cushions and short section of double yellow line in Summerley Lane) were advertised from 16th May for 21 days.
- 4.2 The County Councillor Hilary Flynn supports the proposal. Felpham Parish Council support the proposal. Sussex Police have not raised any objection.
- 4.3 Public notices were erected on site, and an advertisement made in the local press. Online consultation was also undertaken on the WSCC website. This resulted in the following representations received:
- 12 objections from members of the public
 - 8 responses in support of the proposal
- 4.4 The responses are summarised in Appendix B, along with officer comments. Any further objections arising from the later consultation on the additional features will be reported to JWAAC.
- 4.5 The main concern raised is value for money. National research indicates that reduction in average speed of about 1mph can be expected from introduction of this type of signed-only speed limit. Whilst this is not significant it is considered important to set an expectation that drivers proceed at a slower speed in residential areas. Other countries also have lower speed limits in residential areas. Whilst existing average speeds are already relatively low, the proposal is intended to reinforce existing driver behaviour which should benefit all road users and primarily residents in this locality, and also to help cyclists and pedestrians feel safer.

5. Risk Management Implications

There is a risk that speeds are not reduced and they fall outside of the criteria for a 20mph speed limit. However, speeds on the majority of roads already conform with the requirements, some roads have already been treated with traffic calming measures (such as Downview Road) and another is planned to be treated as a part of this proposal (Summerley Lane). Sussex Police have confirmed that will be unable to deploy resources to enforce the limit on a regular basis, however the scheme is designed to be largely self-enforcing.

6. Other Options Considered

- 6.1 It is not possible to extend the 20mph limit to roads outside the residential areas as speeds on the through-roads are higher with consequential crime and disorder implications if a lower limit were implemented here, and would therefore not be supported by Sussex Police.

- 6.2 Extensive traffic calming features such as speed cushions have been rejected as unnecessary because speeds are already relatively low. There is also concern that extensive use of traffic calming features could have a negative impact on public transport and emergency services.

7. Equality Duty

- 7.1 The Equality Act 2010 bans unfair treatment and seeks equal opportunities in the workplace and in wider society. It also imposes a Public Sector Equality Duty. The protected characteristics are age, disability, gender reassignment, marriage/civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 7.2 The protected characteristics have been duly considered and assessed in the course of the consideration of this proposal. No relevant or disproportionate impact upon any of the protected characteristics in the Equality Act 2010 has been identified in the consideration of the proposals detailed in this report.

8. Social Value

The proposals align with the County Council's policy on Social Value insofar as they aim to improve the local road environment for existing users and existing and future residents.

9. Crime and Disorder Act Implications

Sussex Police were formally consulted on this scheme and raised no concerns regarding implications on Crime and Disorder. Officers have also considered WSCC obligations under the Act and no issues have been identified.

10. Human Rights Implications

It is unlawful for a public authority to act in a way that is incompatible with a convention right. Officers have considered the scheme proposals and implications it may have on Human Rights and are satisfied the proposals will not have a negative impact. It is believed that the introduction of this order is justified.

Lee Harris
Executive Director for Place

Matt Davey
Director of Highways, Transport
and Planning

Contact: Peter Bradley, 03302222104

Appendices

- Appendix A – plan of proposals
Appendix B – summary of responses

Joint Western Arun County Local Committee

Community Initiative Funding

19 June 2019

Report by Director of Law and Assurance

Ref: DSO TO ADD
Key Decision: No
Part I
Electoral Divisions: All in Joint Western Arun CLC Area

Recommendation

- i) That the Committee considers the pitches made to the Community Initiative Funding as set out in Appendix A and pledge funding accordingly.

Proposal

1. Background and Context

The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of projects which can demonstrate community backing, make a positive impact on people’s wellbeing and support [The West Sussex Plan](#).

The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and these can be found on the County Local Committee pages of the West Sussex County Council website using the following link

http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx

For projects to be considered for funding they must upload their project idea to the West Sussex Crowd (www.westsussexcrowd.org.uk) funding platform and pitch to the Community Initiative fund.

2. Proposal

That the Committee considers the pitches to the Community Initiative Funding as set out in Appendix A.

Pledges will be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from locality and starting fundraising by the end of the financial year.

3. Resources

For the 2019/20 financial year, Joint Western Arun CLC has a total of £28,000.00 available for allocation. Details of awards made in the current program and previous financial year are included in Appendix B.

There are five new pitches for consideration by the Committee.

One pitch is in fundraising stage with a total project cost of £4,311.00.
A second pitch is in fundraising stage with a total project cost of £13,804.00.
A third pitch is in fundraising stage with a total project cost of £16,641.00.

One pitch is in preparation stage with a total project cost of £1,493.00.
A second pitch is in preparation stage with a total project cost of £3,950.00.

These are outlined in Appendix A and can also be viewed at:
www.westsussexcrowd.org.uk

CIF is intended for applications up to £5,000.

Factors taken into account

4. Consultation

Before a project can be added to the West Sussex Crowd it must be eligible for the [Spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.

District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

5. Risk Management Implications

There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore the terms and conditions associated with CIF provide for the County Council to request the return of funds.

6. Other Options Considered

The pitching process asks for information about whether a project could proceed if the organisation only received 90 per cent of the funding applied for. The CLC is invited to take this into consideration in deciding the level of any award.

The Committee do have the option to defer or decline pitches but must give valid reasons for doing so.

7. Equality Duty

Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

8. Social Value

The Community Initiative Fund's eligibility criteria requires applicants to explain how their project will support one or more of the County Council's priorities as set out in [The West Sussex Plan](#).

9. Crime and Disorder Act Implications

The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in section 17 of the Crime and Disorder Act 1998.

10. Human Rights Act Implications

The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

Tony Kershaw

Director of Law and Assurance

Contact: Jack Caine – 0330 222 8941

Appendices

Appendix A – Current pitches for consideration by the Committee

Appendix B - Awards made in the current and previous financial year

Background Papers: Pitches are available to view on www.westsussexcrowd.org.uk

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Current pitches

The following projects have pitched to the Community Initiative Fund since the last meeting:

Actively Fundraising –

- **342/JWAAC – Bognorphenia, Our Generation Young People’s Day, £4,311.00 – towards security and marquee hire/purchase costs for a two-day volunteer-led performing arts event.**
<https://www.spacehive.com/our-generation-young-peoples-day>
- **349/JWAAC – Radio Respect CIC, Radio Respect CIC on FM, £13,804.00 – towards purchasing and updating studio equipment and applying for a community licence.**
<https://www.spacehive.com/our-generation-young-peoples-day>
- **363/JWAAC - Community Playcentre @ Walberton, Community Playcentre all-weather garden, £16,641.00 – towards resurfacing the soft play area and laying rubber mulch to patio.**
<https://www.spacehive.com/community-playcentre-all-weather-garden>

In Preparation –

- **341/JWAAC – JustDifferent, Click For Change, £1,493.00 – towards the cost of producing and editing a promotional video of a disabled presenter educating primary school pupils.**
<https://www.spacehive.com/click-for-change>
- **371/JWAAC – Bognor Regis Town Youth Football Club, Bognor Youth FC goes for goals, £3,950.00 – towards purchasing a pair of portable goals.**
<https://www.spacehive.com/bognoryouthfcgoesforgoals>

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Community Initiative Funding: Summary for 2018/19 and 2017/18

The following applications have received funding during the **2018/19** financial year to date:

Applicant	Summary	Member	Awarded	Evaluation
210/JWAAC – Bognor Institute of Laughter Home Tour	Towards cost of set/props/costume materials, hire of audio visual equipment, local advertising & more	Francis Oppler	£2,239.00	No feedback received
211/JWAAC – Regis School of Music Building SOS	Towards the restoration and renovation of the kitchen and public toilets	Francis Oppler	£5,000.00	No feedback received
263/JWAAC – CREATE a positive future in Bognor	Towards youth work training course costs for adult volunteers	Ashvin Patel	£3,000.00	No feedback received
281/JWAAC - Dancing Together	Towards cost of 4 dance workshops and filmmaking	Derek Whittington	£500.00 (Urgent Action)	Feedback received
284/JWAAC – Space 4 Sight	Towards purchasing equipment for people living with sight loss	David Edwards	£2,110.00	No feedback received
286/JWAAC – Bognor Bike Recycling	Towards purchasing additional start-up equipment, parts and tools to launch project	Francis Oppler	£3,650.00	No feedback received
323/JWAAC – Community kitchen Eastergate Hall	Towards kitchen re-furb and install double oven, gas hob and new counter	Derek Whittington	£3,300.00	No feedback received
327/JWAAC – Community 4 Community	Towards purchasing recycled tools and materials for the community allotment	David Edwards	£2,053.00	No feedback received

The following applications received funding during the **2017/18** financial year:

Applicant	Summary	Awarded	Member	Evaluation
Barnham Signal Box	For the addition of a semaphore signal	£4024.00	Derek Whittington	
Bognor Regis Town Youth FC	For new kit and training equipment	£2470.49	Ashvin Patel	
60 Minutes of Classical Music	Towards the purchase of trombones to set up a trombone band	£900.00	Ashvin Patel	
Bognor Regis Youth Cricket Club	For new kit and training equipment	£ 2323.75	Ashvin Patel	
Blakes Meed Community Association	Halloween event equipment	£2323.75	Hilary Flynn	
Willowhale Community Centre	Towards new flooring	£2500.00	Dawn Hall	
Grandads Front Room	Towards setting up a community hub	£ 750.00	Francis Oppler	
Felpham Sailing Club	Towards 1 RS Tera Dinghy	£2700.00	Hilary Flynn	
Home-Start Arun	Towards training	£362.50	Jacky Pendleton	
TS Montrose, Nautical Training Corps	Towards storage	£1500.00	CLC General	
Bognor Regis Camera Club	Towards a new projector	£1000.00	Hilary Flynn	
Southdowns Folk Festival	Towards setting up making your mark	£1500.00	Ashvin Patel	
Aldingbourne Trust	Towards no.73 Aldwick Road	£1750.00	Ashvin Patel	
Bognor Regis Armed Forces Committee	Regis Armed Forces Day 2018	£1569.33	Ashvin Patel	
Pagham Cricket Club	Towards Cricket nets	£1500.00	Dawn Hall	
International Birdman	Towards International Birdman 2018	£1000.00	Francis Oppler	
Middleton on Sea Pond and Village Green	Towards footpaths and seating	£1000.00	Jacky Pendleton	

Support: Jack Caine
Email: jack.caine@westsussex.gov.uk
Tel: 033 022 28941

CLC Development Team
Room 021
County Hall
Chichester
West Sussex
PO19 1RQ
www.westsussex.gov.uk



www.facebook.com/westernaruntalkwithus/



Joint Western Arun Area Committee Community Initiative Fund application



CLC Reference: 341/JWAAC

Local Councillor: Derek Whittington

Status: Preparation Stage (**Please note this application is in its preparation stage and the project cost is subject to change.**)

Project Cost: £1,493.00 (as found under crowdfunding goal total)

Project Title: Click For Change

About:

Empathy with, understanding and support for people with disabilities is best cultivated in schools at an early age. Help us fund an online taster video of a disabled person hosting a sample workshop. JustDifferent has ten years of experience of offering subsidised stimulating, interactive and educational disability awareness workshops, written and created by people with disabilities. Founded in 2008 by Toby Hewson who was born with Cerebral Palsy, JustDifferent is named purposely to convey the fact that we are all unique and our differences should be celebrated rather than used against us. Hate crime, trolling and bullying is on the rise, it is even more important that we educate the younger generation to know that it's fine to "look different from each other or be disabled" and in so doing, promote an inclusive society. Our workshops are popular, inclusive and enlightening. We would like to transfer these to video so as to reach a much wider audience online. This will enable us to promote our work to potential schools interested in hosting these - and to create a web space for access to these workshops.

Project Delivery Manager: JustDifferent

About me:

Uniquely, JustDifferent is a charity promoting awareness of disability through workshops presented by people with a disability. Our mission is to promote equality and diversity and advance the education of the next generation (especially school children and business decision makers). We want to promote the qualities of independence, ability and inclusion for people with disabilities. We are not all the same, but neither are we divided by our ability, beliefs or current situation. Our vision is of a world where disabled people are accepted and included as equal members of society and where everyone values and respects each other regardless of their abilities - or disabilities.

Website: <https://www.justdifferent.org/>

What we'll deliver:

- Greater awareness of disability in the most influential public space of all - our schools
- This video project will take the message to many thousands more students
- We are based in West Sussex - so this area will benefit most

Why it's a great idea:

The workshop sessions challenge and change preconceived ideas in a positive and lasting way. All our workshops have been carefully created to support a broad and balanced curriculum of which PSHE, Citizenship and SMSC elements of their learning journey are supported. Each workshop demonstrates that we all have the same aspirations, emotions and concerns and provides the opportunity to talk about community and inter-dependability. Taking this project to the next stage online and on video will enable us to expand our audience exponentially.

Steps to get it done:

- Creating the workshop structure and script for filming
- Book a pilot school to host the filming
- Film a sample workshop over one day
- Edit and produce final cut

JustDifferent is the only charity of its kind set up and run by people with disabilities to raise awareness of, and employment opportunities for, those living with a disability. Our Vision is of a world where disabled people are accepted and included as equal members of society and where everyone values and respects each other regardless of their abilities or disabilities. Our Mission is to change attitudes to people with disabilities by sharing and articulating the JustDifferent experience. We have spent 11 years creating dedicated disability workshops for schools (over 197,000 children have taken part in over 6000 workshops, along with over 12,000 adults). Our aim is to build on this legacy by creating a suite of educational materials focused around a short promotional video to encourage invitations to host our anti-bullying, awareness raising workshops in schools. The project will be digitally led via a short video/website hosted/email marketing/social media.

**Joint Western Arun Area Committee
Community Initiative Fund application**



CLC Reference: 342/JWAAC

Local Councillor: David Edwards

Status: Fundraising Stage – overfunding enabled (refer to ‘what we’ll deliver’ section)

Project Cost: £4,311.00 (as found under crowdfunding goal total)

Project Title: Our Generation Young People’s Day

About:

A two-day weekend event supporting young people on 7th & 8th September providing a platform for performers and community groups. Our Generation Young People’s Day event facilitates the coming together of young people from a range of backgrounds through the medium of music, arts and performance. Young people will also connect with other young people on the day through attending the event, and also through the collaborative process of planning and delivering the event. The young people involved will be volunteers. This will also facilitate intergenerational connections and provide an arena for young people to work with other partners including the people of the community, family, friends, colleagues, neighbours and young people.

Project Delivery Manager: Bognorphenia

About me:

Our Generation Young People’s Day event facilitates the coming together of young people from a range of backgrounds through the medium of music, arts and performance. Young people will also connect with other young people on the day through

Agenda Item 12

attending the event, and also through the collaborative process of planning and delivering the event. The young people involved will be volunteers. This will also facilitate intergenerational connections and provide an arena for young people to work with other partners including the people of the community, family, friends, colleagues, neighbours and young people.

Website: <http://www.bognorphenia.org.uk/>

Why we're pitching for a pledge:

Work experiences are a critical component of preparing youth for transition to adulthood. Potential benefits for youth who participate.

What we'll deliver:

- Multiple volunteering opportunities for young volunteers
- Mentoring 10 young people one to one
- Building their skills and offering opportunities to skill share
- A platform to perform in front of large numbers
- Empowering young people and growing their confidence
- Workshops for the younger children with a variety of themes

How any extra funds raised from overfunding will be spent:

- Provide extra workshop areas for the younger children aged 2+

Why it's a great idea:

We believe that young people can make all the difference to their communities and their lives through the power of volunteering. When young people discover what they care about, and are empowered to do something about it, they are highly capable, committed and passionate. We refuse to see any young person, no matter their circumstances, as anything other than an asset. Volunteering enables them to make a positive difference in their communities. It not only boosts their confidence and expands their social circle, it enhances their life skills and future employability. There is a lot of negativity around the younger generation in some towns, but this is a way to give them an insight into how their future could be and also decide what they want for themselves, and we are here to guide them and help them to achieve their foresight for the future the best we can.

Steps to get it done:

- Provide an event which is all about the Young People
- Share opportunities and skills with young people
- Provide free training through DJing
- Young students to perform at the Main Event to showcase skills

Bognorphenia also provide workshops for the younger children for free things they have made to take home with them and we also include them in a workshop where they make things for the event. This means when they join us they will see the part they have been

involved in to make a successful event which includes all ages families friends
community groups and volunteers.

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**Joint Western Arun Area Committee
Community Initiative Fund application**



CLC Reference: 349/JWAAC

Local Councillor: Ashvin Patel

Status: Fundraising Stage - overfunding enabled (refer to 'what we'll deliver' section)

Project Cost: £13,804.00 (as found under crowdfunding goal total)

Project Title: Radio Respect CIC on FM

About:

Radio Respect would like to update our studio equipment and apply for a community FM licence. Radio Respect only broadcasts online currently, this means only people with the internet and internet devices can listen to us. We would like to update our studio equipment and apply for a community FM broadcast licence. This will enable us to broadcast to people on a lower income, and even the homeless as we can provide small battery powered FM radios to them! We want to reach everyone in our community that suffers with mental health problems regardless of status.

Project Delivery Manager: Radio Respect CIC

About me:

Radio Respect is a radio station based in Bognor Regis dedicated to mental health matters. We also have a vinyl record shop which sells donated vinyl, cassette tapes, CD's, DVD's and audio/visual equipment, the shop helps support the costs of running the radio station. Both the station and the shop are run by volunteers, and we all suffer from mental and support each other. It really is a unique place and safe place! We have various shows that talk about mental health, give advice and promote other

Agenda Item 12

community organisations. We also have phone-ins and interviews. We take referrals from The Bedale Centre, Chichester Care Centre and just recently Radio Respect has partnered up with the job centre in Bognor Regis. Their clients can volunteer in our shop and studio and can even have their own show. This reduces isolation and we can give support with their mental health problems. We can also provide work experience and references.

Website: <http://radiorespect.org.uk>

Why we're pitching for a pledge:

We can do so much for the community and mental health beyond what we are currently doing, the project will only continue to grow with funds.

What we'll deliver:

- To provide a radio station on FM dedicated to Mental Health Matters
- To include the community in running the radio station
- To work with other agencies dedicated to mental health and wellbeing

How any extra funds raised from overfunding will be spent:

- Moving our shop to the town centre making it more accessible to people who need advice

Why it's a great idea:

Mental health isn't 9-5. A lot of organisations are closed over night and on bank holidays. Often there are long waiting lists for people accessing help from the NHS. We can provide much needed support when those doors are closed. We have no waiting lists if people need someone to talk to. All of our volunteers suffer with mental health issues and are in the perfect position to provide peer support. People in need of help and advice would easily be able to access the radio shows at any time of day.

Steps to get it done:

- To obtain an FM licence and start broadcasting on FM
- To update studio equipment
- To offer advertising packages to local businesses

Other charities and CIC's in the area can use our radio station as a platform to advertise their cause. They can have 'shout outs' on our shows, be interviewed live on air or even have their own show.

Support: Jack Caine
Email: jack.caine@westsussex.gov.uk
Tel: 033 022 28941

CLC Development Team
Room 021
County Hall
Chichester
West Sussex
PO19 1RQ
www.westsussex.gov.uk



www.facebook.com/westernaruntalkwithus/



Joint Western Arun Area Committee Community Initiative Fund application



CLC Reference: 363/JWAAC

Local Councillor: Derek Whittington

Status: Fundraising Stage - overfunding enabled (refer to 'what we'll deliver' section)

Project Cost: £16,641.00 (as found under crowdfunding goal total)

Project Title: Community Playcentre all-weather garden

About:

Remove current grassed area and replace with an all-weather surface to enable all the children who access this facility to enjoy and discover the benefits of outdoor play all year and in any weather.

An all-weather surface will provide babies with the opportunity to explore the outdoors from the moment they arrive when they are non-mobile through to crawling, walking and then running. As the children get older our garden offers them the opportunity to develop their movement and skills in a larger space. All children will have an opportunity to go outside during all sessions and discover the feeling of being in fresh air and experiencing all different elements in the natural world. Our primary school age children enjoy the opportunities provided by our outdoor space after their school day, often sharing the activities with their younger siblings and friends. This all-weather surface will provide the opportunity to use the whole garden every day of the year, whatever the weather, which is so important for all our children.

Project Delivery Manager: Community Playcentre @ Walberton

About me:

We are a registered charity, that provides childcare for children from babies to 11 years, every weekday from 7.30am to 6pm throughout the year. Our nursery children, can attend for a full or part of the day, and take part in a variety of activities designed to meet their individual needs and support their development. We offer an "out of school club" during school term time for breakfast and after school, taking and collecting children to and from our local school. We also offer a holiday club for any primary school age children. Our purpose-built building, funded by the local community, opened in September 2015, and stands on the Parish Council owned local recreation field. We have our own fenced garden, which the children access in all weathers, every day. We can take 35 children in our own building, but also use our Parish Council Pavilion for up to 20 school age children to access activities which are more appropriate for their age group. Community Playcentre @ Walberton is the charity that manages the Playcentre, and consists of seven volunteer Trustees who ensure that we meet the needs of local families, ensure the financial viability of the setting, and support the staff in delivering high quality day care provision. We work closely with the local community and are continuing to work towards developing our resources and opportunities within the local community. We are a charitable company limited by guarantee, registered as a charity in April 2011 and incorporated in May 2011. Registered Company No. 07640357 Registered Charity No. 1143734.

Website: <http://communityplaycentre.org/>

Why we're pitching for a pledge:

An all-weather surface will provide our babies and children the opportunity to explore the outside environment all year in all weathers.

What we'll deliver:

- Replace the grassed area with an all-weather surface
- Provide a separate garden area for the babies and toddlers to explore outside
- Provide a nursery garden with opportunities to develop, create and explore

How any extra funds raised from overfunding will be spent:

- Purchase and install additional fixed play equipment
- Purchase additional outside resources

Why it's a great idea:

Our children access the outside every day. The current outdoor play space is inaccessible for the majority of the winter months, due to the grass becoming extremely slippery, and changing into a large area of mud, the safety of our children is paramount, but being outside is essential for young children's wellbeing and development. Currently the children enjoy planting and growing, and the new design of the garden will still encourage the children to continue with this opportunity to explore the natural world, but the new surface will provide them with the opportunity to be outside every day whatever

the weather. Our garden will be open on a Saturday in June as part of the Walberton Open Gardens Day. Our garden is used at weekends during Community Playcentre events, and when the setting is hired for private parties. We are continuing to develop opportunities for the Playcentre and garden to provide opportunities for children's play within the wider community.

Steps to get it done:

- Remove the current grass and earth.
- Prepare the surface to provide drainage.
- Fit the all-weather surface.
- Fit fixed play equipment, and dividing fencing, which will remain outside.

An accessible outdoor space that can be used all year, in all weathers, will offer our children the best start in life. Being outside is essential for our children's wellbeing, supports their physical development, encourages exploration, problem solving, co-operation, language, and most importantly gives them a great deal of enjoyment. We are fortunate that our setting also enables our children to go out on to the Parish Recreation field, exploring a large area of grass for play, but our fenced garden provides children with the opportunity to choose to play inside or outside every day. The babies and toddlers will have all their play area covered in a soft surface, enabling them to explore and learn on a rubber mulched area and artificial grass. The older children will still have a patio to ride their wheeled toys, but the rest of their garden will have artificial grass, for a wide variety of activities encouraging them to develop and learn outside.

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**Joint Western Arun Area County Local
Committee**

Support: Jack Caine
Email: jack.caine@westsussex.gov.uk
Tel: 033 022 28941

CLC Development Team
Room 021
County Hall
Chichester
West Sussex
PO19 1RQ
www.westsussex.gov.uk



 www.facebook.com/westernaruntalkwithus/

**Joint Western Arun Area Committee
Community Initiative Fund application**



CLC Reference: 371/JWAAC

Local Councillor: Ashvin Patel

Status: Preparation Stage (**Please note this application is in its preparation stage and the project cost is subject to change.**)

Overfunding enabled (refer to 'what we'll deliver' section)

Project Cost: £3,950.00 (as found under crowdfunding goal total)

Project Title: Bognor Youth FC goes for goals

About:

Bognor Youth FC wants to get more children & adults active outdoors & playing a sport they love. We urgently need two sets of goals to replace dangerous equipment that are no longer fit for use. Bognor Youth FC has been established since 1997. We currently have 30 teams ranging from U7 to Over 50's (walking men's football) registered with our club, approx 400+ players. We have several pitches at our home ground and urgently need to replace 2 sets of goals that are dangerous and no longer meet health & safety regulations. Without these goals we will struggle to accommodate all our teams this coming season. The new goals will last for 10 yrs+ and are an investment for the future of the youth club. Funds could be raised by increasing the annual player subscription but as a club we appreciate that parts of Bognor are considered deprived areas and families do not have the financial means to pay extra fees. We do not want players not playing sport because they cannot afford the registration fee and therefore rely on grants and funding to keep costs to a minimum for our players. We are an inclusive club, open to all age groups regardless of ability, race or gender.

Project Delivery Manager: Bognor Regis Town Youth FC

About me:

We are a non-profit organisation and affiliated to Sussex County FA and adhere to The FA Codes of Conduct and Respect Programme. Our managers & coaches are all volunteers who give up their time freely and are DBS checked. The main Bognor Regis Town FC has been established since 1883 consisting of a 1st Team, U23 & U18. Bognor Regis Town Youth has 28 teams (boys & girls) U7 - U16.

Why we're pitching for a pledge:

We urgently need to replace 2 sets of goals for the coming season, they are unsafe/dangerous for our children & Walking Mens football to use.

What we'll deliver:

- Getting children and adults active outdoors play football
- Bringing local people and communities together and creating new friendships
- Increasing fitness and wellbeing in all age groups

How any extra funds raised from overfunding will be spent:

- Replace tired and old training equipment
- Purchase a new gazebo to shade the children and young adults out of the sun during tournaments

Why it's a great idea:

In the last few years we have seen the steady decline in the number of teams playing football from the age of 15 and above - especially the U18 category. We understand that adolescence and the pressures of secondary school play a part in this, however we want to get young adults active & playing sport and reduce the amount of time spent on social media and gaming consoles. Our qualified coaching staff aim to support these children through their 'challenging' years. The experiences of our existing players, shows that being part of a local sporting team, has both structure & discipline, helps reinforce positive role behaviour. The benefits of this are felt not only by the players but also their families and wider community with whom they come into contact. In addition to this we have a Walking Mens football team (over 50's) and are in the process of setting up a veterans' team for the over 40's. Some have used this opportunity to kick start a change in their lifestyle (diet & exercise).

Steps to get it done:

- Create a safe environment for a new youth teams and our recently formed Walking Mens football

Our aim is to give players the opportunity to develop their interpersonal and coordination skills using football as the medium. At the same time getting regular exercise, building

self-confidence, establishing new friendships into adulthood and hopefully having fun.
We also have a large girls football academy of 90+ players that train on a weekly basis.

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Joint Western Arun Area Committee.	
June 2019	
Allocation of the Community Initiative Fund	
Report by Director of Law and Assurance	Electoral Divisions: All in CLC Area
<p>Summary</p> <p>In response to comments and feedback from Members, partners, and the public, the Cabinet Member for Safer Stronger Communities has to agreed a mechanism for smaller grants to be made by CLCs as part of the Community Initiative Fund (CIF). This would be for smaller-scale projects seeking funding of no more than £750 for total costs of their project.</p> <p>An organisation seeking funding for £750 or less are able to apply direct for a grant as an alternative to using the crowdfunding platform. This would be aimed at smaller groups with low project costs.</p>	
<p>West Sussex Plan: Policy Impact and Context</p> <p>CIF grant funding makes a significant contribution to the aims of the Council in unlocking the power of communities by supporting them with contributions to projects in their local area that support the aims of the West Sussex Plan.</p> <p>This new approach will improve the support for small projects not suitable for the crowdfunding approach but whose aims match the aspirations of the West Sussex Plan.</p>	
<p>Financial Impact</p> <p>There is no financial impact as this decision does not change the CIF grant fund size.</p>	
<p>Recommendations</p> <p>The County Local Committee is asked to note:</p> <ol style="list-style-type: none"> 1) changes to the operation and processes for the allocation of Community Initiative Fund money to both a crowdfunding model and a smaller 'micro fund' as outlined in the report, in line with the Decision Made by the Cabinet Member for Stronger, Safer Communities; and 2) that the change takes effect from June 2019 	

1. Proposal

Background and Context

- 1.1 A decision was taken in April 2018 (Ref SSC11 17-18) that all grants funds available to County Council Members to allocate would be pooled into the Community Initiative Fund. In order to be eligible for funding, the applicant would need to submit their proposal through the West Sussex Crowd, a crowd funding platform that sought to encourage funds from other sources, including businesses and the voluntary sector.
- 1.2 A year after the implementation of a crowdfunding platform has allowed for a greater understanding of the benefits and limitations of using such a system. To date the West Sussex Crowd has managed to attract additional funding of over £470,000 from over 2000 backers donating to projects and seeing 77 successfully funded projects.
- 1.3 During the application process project managers are asked to provide details of their organisation including information regarding charitable status, financial position and organisational structure etc. This information is then verified by a third party to ensure legitimacy and transparency.
- 1.4 Feedback received from partners, members of the public and project managers has suggested that this process, for projects asking for smaller amounts of money may be counter-productive and less cost effective.
- 1.5 A proposal has therefore been put forward for small scale applications to apply directly to the County Council for funding, without using a crowdfunding platform.
- 1.6 The introduction of a 'micro fund' would effectively seek to reintroduce the previously established Small Grants Fund, which was administered by the County Council Communities Team. This fund was set at £80,000 per year and the average application was between £500 and £800. The proposed limits to be applied to CIF are in-line with this previous arrangement.

2. Proposal Details

- 2.1 It is proposed to change the arrangements for the allocation of CIF so that projects which have a total cost of £750 or less will only need to complete a short, paper-based application form. Paper based application forms will be considered in the same way as those submitted through the West Sussex Crowd at CLC meetings.
- 2.2 Projects with a total project cost of more than £750 will need to complete their application through the West Sussex Crowd in the normal way.
- 2.3 Each County Local Committee allocating their funds will be able to initially allocate up to 30% of their total annual CIF budget to projects applying through the paper-based application. Should any CLC wish to increase the proportion of available CIF for small grants they should only do so after, the exhaustion of the 30% initial allocation and after consideration of a report

setting out the amounts generated by crowdfund driven grants in the previous period and an evaluation of the comparative benefits of small grants for their area by reference to the West Sussex Plan criteria.

- 2.4 CIF reports submitted to each CLC will feature a running total of how much has been spent on projects submitted through the West Sussex Crowd and also those that have been submitted for projects under £750.
- 2.5 It is proposed that Members continue to play a key role in the following ways by:
 - Setting the principles and objectives that will help determine how funds are allocated
 - Agreeing funding pledges to be made to projects in their CLC areas
 - Exploring and understanding the needs and community expectations in their areas
 - Championing, encouraging and supporting local groups to develop ideas to meet local needs and use the platform to raise funds
 - Monitoring the use of public funds and the effectiveness of the collaborative approach
- 2.6 Allocating 30% of the CIF fund to the micro fund reflects the previous small grants total (£84,000) and having a maximum funding limit of £750 also reflects the average of applications under the former small grants fund.

Factors taken into account

3. Consultation

- 3.1 Officers met Voluntary Sector Organisations in April 2019 to receive feedback on the crowdfunding model. Feedback received from these sessions supported the implementation of a 'micro fund' and responses were universally positive.
- 3.2 All members received a communication from the Cabinet Members for Safer Stronger Communities on 15 April 2019 regarding the proposed changes. Feedback and comments on the proposal were encouraged.
- 3.3 Formal consultation on the proposed change will be incorporated in the scheduled CLC review to be undertaken by the Governance Committee to commence in May 2019.

4. Financial (Revenue and Capital) and Resource Implications

Revenue consequences of proposal

- 4.1 There are no revenue considerations to consider as this decision is not changing the CIF grant fund size.

Resource Implications

- 4.2 Officer time will be required to assess each application and determine whether it is appropriate to be considered at CLC meetings. This will be monitored regularly to ensure the process is neither overly consuming or counterproductive.
- 4.3 The County Council seeks to maintain the crowdfunding model alongside a paper-based system, as the use of a crowdfunding approach brings, on average, 3.5 times leverage on grants. This provides the prospect of the County Council being able to facilitate an arrangement which will help a greater number of community groups to benefit to a greater extent than is currently achievable. This will assist all Members in contributing to the core ambitions of the Council's West Sussex Plan and the targets which the Council has approved for those ambitions.

5. Risk Assessment Implications and Mitigations

- 5.1 The County Council anticipated that the numbers of groups using the new platform would be lower in the first year of the change than expected for the previously established system. Efforts were made to promote and encourage awareness and take up and members will be invited to take part in such promotion.
- 5.2 The proposed change seeks to mitigate the lower level of applications submitted through the crowdfunding platform by allowing project manager seeking smaller funds a more streamlined application process.
- 5.3 The County Council will continue to deploy support for communities from front line Communities Directorate staff to help community groups to understand and engage with the model.
- 5.4 When the initial decision to utilise a crowdfunding model was taken, research from [West Sussex Life](#) suggested that 88% of adults have used the internet in the last 6 months.

6. Other Options Considered

- 6.1 To continue only using the crowdfunding model for all applications for CIF. This would not address the concerns expressed on behalf of community groups applying for low level funding.
- 6.2 Further amendments to processes could be made in an attempt to streamline approaches and minimise confusion and duplication. However, at a time of diminishing resources, this would not address the issues driving the proposals.
- 6.3 Grant funding could cease altogether, but this would diminish support to local groups at a time when the Council is committed to unlocking the power of communities.

7. Equality and Human Rights Assessment

- 7.1 Under the Equality Act, the Council has a 'public sector equality duty'. It must have and show how it has given due regard to the need to eliminate unlawful discrimination, advance equality of opportunity and foster good relations between people who share a protected characteristic and people who do not share it. The need for an Equality Impact Report has been assessed. Whilst CIF may be used to benefit people with protected characteristics, it is a universal grant that any group can apply for and is used to support a range of community-based projects and initiatives.
- 7.2 Allowing smaller groups with less capacity to apply using a paper-based application will help to be more inclusive of all community groups and project managers, particularly those who aren't as IT literate or have significant time restraints.
- 7.3 There are no known Human Rights implications associated with these recommendations

8. Social Value and Sustainability Assessment

- 8.1 Grant funding helps voluntary and community groups to contribute to the social, economic and environmental wellbeing of their communities.

9 Crime and Disorder Reduction Assessment

- 9.1 There are no Crime and Disorder Act implications associated with these recommendations although the Council's duties in relation to crime reduction and prevention and the community safety partnership work may well inform individual funding decisions and the principles members choose to adopt.

Contact Officers:

Director of Law and Assurance

Tony Kershaw, Tel: 0330 022 22662

Senior Adviser (Corporate Resources and Services)

Nick Burrell, Tel: 0330 022 23881

Appendices: None

Background Papers: [Decision made by the Cabinet Member for Stronger Safer Communities, Ref No: SSC01 19/20](#)

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June 2019 Arun CLC update – Arun Growth Programme

The Arun Growth Deal is a partnership pledge made between the District Council and the County Council to work together on driving forward specific major regeneration and growth priority projects in the District. The deal was signed in August 2018 and the resultant Growth Programme that is the delivery mechanism for the deal will bring local improvements for residents, businesses and visitors.

The Arun growth programme includes the following priority areas:

- **Bognor Regis Town Regeneration**
- **Littlehampton Town Regeneration**
- **District wide Strategic Growth (supporting delivery of Local Plan)**

Key Updates:

- WSCC are currently investigating opportunities to invest in Enterprise Bognor Regis to help open up the site and encourage development in this location
- CCF funding was obtained to undertake public realm improvements in Littlehampton High Street – Design work has commenced
- WSCC is the Lead Authority and partner within the West Sussex One Public Estate (OPE) Partnership. OPE is a delivery mechanism to make best use of the public estate and pursue joint redevelopment opportunities. The redevelopment of the Littlehampton Health Centre site sits within this programme. The plan is to redevelop the site and provide new housing, new NHS facilities, a revised library facilities and a reduced public estate. Consultants are currently working on collating requirements and putting together design options for the site.
- Both Councils are working closely together to deliver strategic housing sites allocated in the Local Plan

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Authority Governor Vacancies for Joint Western County Local Committee Area

School	Division	Division Member	Vacant From	Current Status	Chairman	Head
Rose Green Infant School	Nyetimber	Dawn Hall	Nov-17	Outstanding	B Lander/ S Francis	Julie Holloway

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